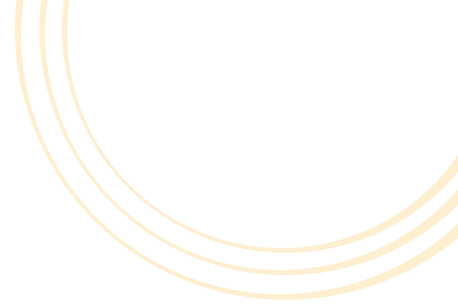


# THE ACTIVITY INVENTORY™

List the types of things you do while working in your business; for example, open the mail, meet with managers, call clients, strategize to solve client issues, determine new business strategies, delegate, and so forth. Be as specific and comprehensive as possible.



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Name: \_\_\_\_\_ Date: \_\_\_\_\_